WatchGuard - SSL-VPN Remote Access Connection Procedures

<u>Summary</u>: This procedure details the steps necessary to install the SSL-VPN client software and connect to The Help Group network using Windows computer and Chrome browser.

I. Installing the VPN Client

1. To download the VPN client for Windows OS, click on the link below:

https://vpn.thehelpgroup.org/sslvpn.htm

The link will open in your default browser.



2. Click on "Advanced button"



3. Once you have clicked advanced, on the bottom of the page, click on the link that starts with "Proceed to vpn.thehelpgroup.org/sslvpn.htm"



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I. Installing the VPN Client (continues)

4. The WatchGuard VPN login Page will load



5. Login with your Windows username and password



6. When following page will load, click on "Download" Mobile VPN with SSL client software for Windows





Mobile VPN with SSL client software for Windows

Use this client to make a secure VPN connection to the company network from a Windows computer.

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I. Installing the VPN Client (continues)

7. Confirm file downloaded, click on the arrow up and select Open.

WG-MVPN-SSL (1).exe	WG-MVPN-SSL (1).exe 🗸
	Open Alveopen files of this type
	Show in folder
	Cancel

8. Please click on Run

Open File - Security Warning	WG-MVPN-SSL (1),exe
Do you want to run this file?	Open
Name: rs\localadmin\Downloads\WG-MVPN-SSL (1).exe Publisher: WatchGuard Technologies, Inc.	Alve open files of this type Show in folder
Type: Application From: C:\Users\localadmin\Downloads\WG-MVPN-SSL	Cancel
Run Cancel	

9. Click "Yes" when the Windows User Account control message comes up



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I. Installing the VPN Client (continues)

10. VPN Client installer will load. At the first welcome screen, click Next to continue.



11. At the following screens, click Next:

🐨 Setup - Mobile VPN with SSL client			
Select Destination Location Where should Mobile VPN with SSL dient be installed?	W~	Setup - Mobile VPN with SSL client Select Components Which components should be installed?	(<u> </u>
Setup will install Mobile VPN with SSL client into th To continue, dick Next. If you would like to select a differ ()Program Files (x86)\WatchGuard\WatchGuard Mobile V	ne following folder. ent folder, dick Browse. PN with SSI Browse	Select the components you want to install; dear the comp install. Click Next when you are ready to continue. Full installation Required Files Tap driver	unents you do not want to
At least 7.6 MB of free disk space is required.	Next > Cancel	Current selection requires at least 7.6 MB of disk space.	Next > Cancel
		Setup - Mobile VPN with SSL client Select Start Menu Folder Where should Setup place the program's shortcuts? Setup will create the program's shortcuts in th To continue, click Next. If you would like to select a dif WatchGuard Woble VPN with SSL client	e following Start Menu ierent folder, click Bro Bro
ev. 3/23/20 [Page 4 of 9]	The Help Group	< Bad	Next >

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12. At the following screen, check boxes 'Create a desktop' and 'Quick Launch icons' and click Next:



13. At the following screen, click *Install* and after *Finish* to complete the setup:

Note: If you get a second prompt "Would you like to install the device software" click install





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II. Configuring the VPN Client and running for a 1st time

14. WatchGuard VPN Client login screen comes up, use the following information to **login** and when completed press **Connect**

Server.vpn.thehelpgroup.orgUser name:THG Windows login namePassword:THG Windows Password

WatchGuard Mobile VPN with SSL	W WatchGuard Mobile VPN with SSL
WatchGuard SSL	Watob Guard Fiebox SSL
Server: User name: Password:	Server: vpn.thehelpgroup.org
 Automatically reconnect Remember password 	
Connect Cancel Version 12.5.2 (Build 606431)	Connect Cancel

15. When prompted Click "Yes" to proceed

Security A	lert	×
ß	This page requires a secure connection which includes server authentication.	
	The Certificate Issuer for this site is untrusted or unknown. Do you wish to proceed?	
	Yes No View Certificate More Info	

- 16. Please note if the second login prompt comes up, type you windows login password to proceed otherwise skip this step.
- 17. The Mobile VPN will complete the configuration and connect to the THG network. The client will be minimize next to the system clock.



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II. <u>Configuring the VPN Client and running for a 1st time (continue)</u>

18. To complete configuration, **Disconnect** and after **Exit** the VPN client.

Note: Please refer to this step when you need to **disconnect** from the Company Network.

	Disconnect
1	Status
	View Logs
	Properties
	About
	Exit

III. Using VPN Client

- *** Once the VPN program is installed on your computer, you no longer need to go through the installation process again to connect to VPN (Above Instructions Part I and II).
- *** Just follow the simple steps below to reconnect to VPN.
 - 19. To start the VPN client please click on the Mobile VPN with SSL client



20. Input you THG windows login password and press connect

WatchGuard Mobile VPN with SSL
WatchGuard
Firebox [®] SSL
Server: vpn.thehelpgroup.org
User name: glyakhovesky
Password:
-
Connect Cancel
Version 12.5.2 (Build 606431)

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VPN client will be minimized and show green lighted W upon successful connection.

IV. Access THG files

1. Open File/Windows Explorer. Copy/Type following into address bar <u>\\thehelpgroup.org\files.</u> and press **Enter** on your keyboard.



2. If you using a Home computer, the login prompt will come up to input THG Windows username and password.

*** PLEASE BE SURE TO TYPE IN

thehelpgroup.org\ USERNAME i.e. 'thehelpgroup\jdoe' and your password.

Windows Sec	uty	
Enter Ne	twork Password	
Enter your	password to connect to: thehelpgroup.org	
9	thehelpgroupjdoe	
	Password	
	Domain: LOCALCOMP	

THE HELP GROUP WatchGuard - SSL-VPN Remote Access Connection Procedures

Home Share View			
ck Copy Paste Shortcu Clipboard	t Move Co	Delete Rename	New folder
~ 个 💂 > Network > thehel	pgroup.org >	files	
Name		Date modified	Туре
2017-18 LAUSD Master Cont	ract Applicat	3/22/2018 1:01 PM	File folder
ABAS-II		3/22/2018 1:01 PM	File folder
📕 Accounting Docs		3/22/2018 1:01 PM	File folder
ADMIN		3/22/2018 1:01 PM	File folder
📒 Admissions Record		3/22/2018 1:01 PM	File folder
Admissions-Rentention Trac	king	3/22/2018 1:01 PM	File folder
Admissions-transfer		3/22/2018 1:01 PM	File folder
Advance LA		5/23/2018 7:25 AM	File folder
📕 ALA Summer Institute		3/22/2018 1:01 PM	File folder
Alliance		3/22/2018 1:01 PM	File folder
Annual Giving Campaign		3/22/2018 1-01 PM	File folder

IV. Access SQL files

1. To Access SQL. Open Web Browser and paste following link "http://clients.net.thehelpgroup.org"

	- ¢	Search	- □ > • 合分缀
File Edit View Favorites Tople Help			
E SQ <u>Client / Pro</u> Na Pas	CL.NET Intranet Application ider Information and Service Data Processing Updated for 2019 RSY er ne:	D D	
If you ha	ve forgotten your password or need help, email <mark>Freddy Carias</mark> or dial 5303		
	Click here for Login Instructions		
	Kind regards, George Hornberger		